

Letter of Understanding

Between

**Vancouver Board of Education
(VBE)**

And

**Canadian Union of Public Employees Local 15
(Union)**

The parties agree to the following for the 2023/2024 Support Staff Learning Improvement Fund:

- 1) All SSAs working 6.5 hours (including patches), to a maximum of 872 positions, will be provided with one (1) additional hour paid per week for the purpose of consultation and collaborative planning meetings. There is no ability to add hours beyond the 872 positions. Any temporary employees backfilling a position for an employee on an approved long term leave of absence will receive the LIF minutes.
- 2) Additional minutes will be determined in collaboration between the Administrator and employee. This cannot be more than one (1) hour per week.
- 3) No overtime will be incurred as a result of the additional hour per week.
- 4) Seven (7) full time 6.5 SSA patches, including the additional hour per week, will be fully funded by LIF.
- 5) The Employer and Union will meet in April 2024 to review LIF surplus, if any.

This Letter of Understanding is in effect for the 2023/2024 school year.

Signed this 15th day of June, 2023.

For the Employer
Vancouver Board of Education

For the Union
CUPE Local 15




