# **Rapid Antigen Self-Tests for District Employees**

Vancouver School District Employees,

The BC Government has prioritized a limited number of Rapid Antigen COVID self-tests for use by school district staff. A total of two (2) test kits per employee will be distributed starting next week. Please note that two kits will be packed in one package for distribution. Schools will receive kits first, followed by non-school sites.

### School-based staff:

The principal/vice principal at each school site will let staff know when the test kits arrive. Staff will be asked to pick up and sign for their two kits (one package) at the school office (or other location as indicated by the school administrator). All staff who work at the site can pick up kits regardless of the FTE they work. Staff who work at multiple locations are asked to pick up their kits at only one worksite to ensure everyone receives their test kits. Itinerant staff are asked to pick up their test kits at one of the sites they work at in the coming week.

#### On-call staff:

Schools will be provided with some test kits to distribute to staff who are on-call. On-call staff are asked to pick up and sign for their two kits (one package) at a school where they are assigned in the coming week. On-call staff are asked to pick up kits at only one worksite to ensure there are enough kits to distribute to all staff. In the event a school does not have enough kits to distribute to on-call staff, on-call staff can pick up kits at one of two sites between February 9 and 11. See details below.

### Staff at non-school sites:

Test kits will be distributed the week of February 14-18 once we have ensured all staff who work directly with students have received kits. Site supervisors/managers will supply further information prior to distribution.

### Staff on leave:

Only staff actively working in the District are eligible to receive test kits. Staff on leave and on-call staff not actively accepting assignments will not be provided with test kits as the intent of these kits is to help support keeping schools open during the current Omicron wave.

### **Test Administration:**

Information on how to administer the tests can be found here: <a href="http://www.bccdc.ca/Health-Info-Site/Documents/COVID-19\_Tests/POC\_screening/RapidTestInstructions\_Artron.pdf">http://www.bccdc.ca/Health-Info-Site/Documents/COVID-19\_Tests/POC\_screening/RapidTestInstructions\_Artron.pdf</a> and in the attached PDF.

### **Questions:**

Please contact your school administrator or site supervisor if you have any questions.

I would like to take this opportunity to thank everyone for the outstanding work that continues to take place across the District to keep schools open to support student learning during these challenging times. Thank you.

David Nelson
Deputy Superintendent
Vancouver School Board

### Alternate Test Kit Pick Up for On-call Staff

Alternate Test Kit Pick Up for On-call Staff	
February	Pick up for on-call staff who
9,10, 11	Pick up for on-call staff who have not picked up a test kit at
	a worksite.

Note: VSB issued identification will required to pick up test kits.

Pick-up and sign for test kits at either the VSB Education Centre or the VSB Maintenance Workshop.

### Locations:

- 1. **VSB Education Center** 1580 West Broadway, <u>please use the</u> 10th Avenue entrance
- 2. **VSB Maintenance Workshop** 1549 Clark Drive, enter at the south loading deck (see map below)

**Time:** 3:30 – 5:00 pm

February 9 – TTOC pick up February 10 – EOC pick up

February 11 – TTOC and EOC pick up

Note: February 11 is the final day for pick up.

## Maintenance Workshop – Map for Pick Up

